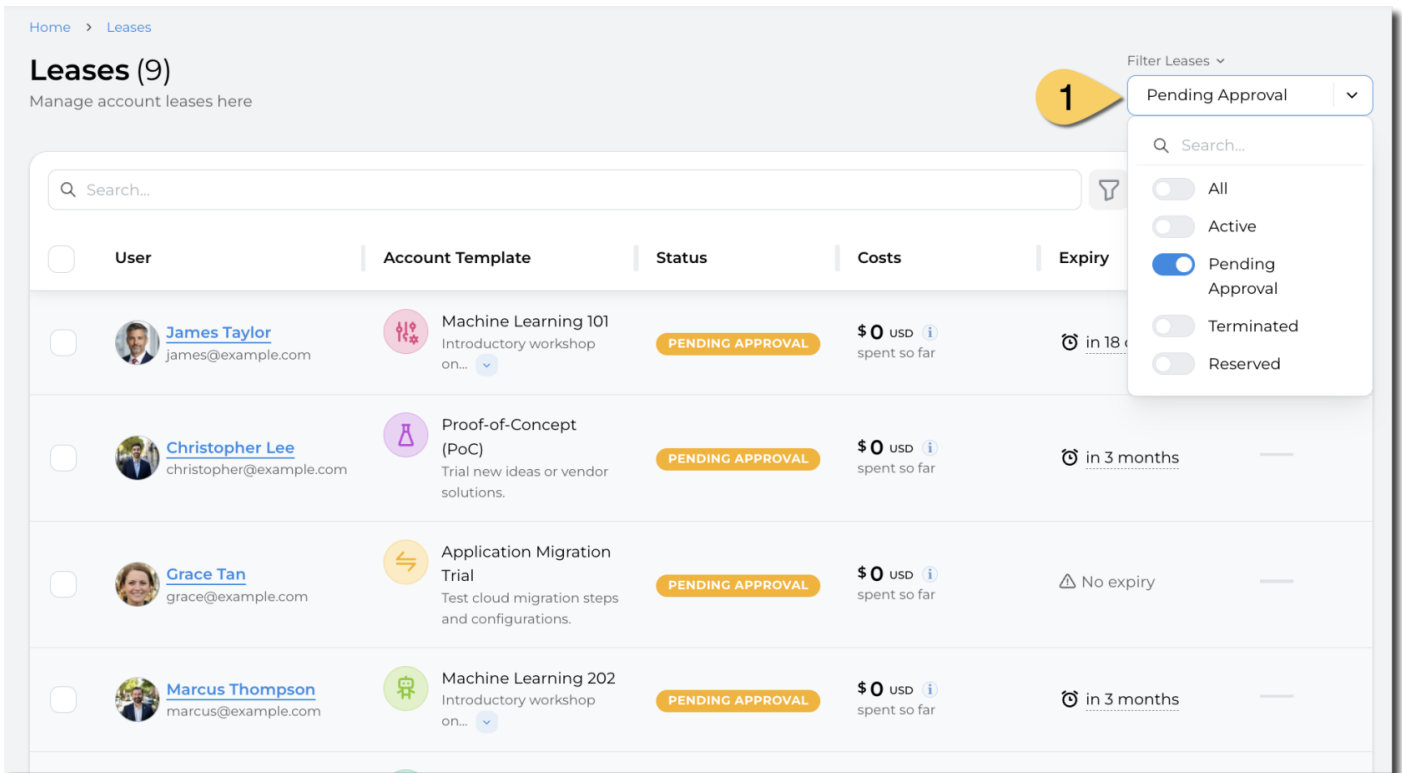


Filtering leases

Filter by lease status

From the leases page, you can select the status of the leases you want to display. Example, only showing "**Pending Approval**" leases:

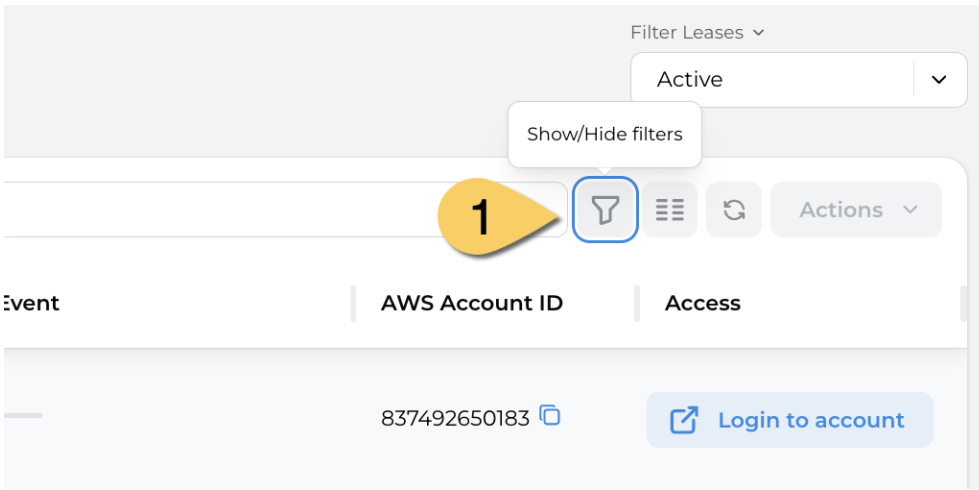


The screenshot shows the 'Leases (9)' page with a filter dropdown menu open. The filter is set to 'Pending Approval'. The table below shows four leases, all with a 'PENDING APPROVAL' status.

User	Account Template	Status	Costs	Expiry
<input type="checkbox"/> James Taylor james@example.com	Machine Learning 101 Introductory workshop on...	PENDING APPROVAL	\$0 USD spent so far	in 18 months
<input type="checkbox"/> Christopher Lee christopher@example.com	Proof-of-Concept (PoC) Trial new ideas or vendor solutions.	PENDING APPROVAL	\$0 USD spent so far	in 3 months
<input type="checkbox"/> Grace Tan grace@example.com	Application Migration Trial Test cloud migration steps and configurations.	PENDING APPROVAL	\$0 USD spent so far	No expiry
<input type="checkbox"/> Marcus Thompson marcus@example.com	Machine Learning 202 Introductory workshop on...	PENDING APPROVAL	\$0 USD spent so far	in 3 months

Filter by other fields

You can also filter by all the fields displayed in the table. This allows, for example, to filter on a particular event, budget, or account template. To access this filter, click on the filter icon at the top of the table:

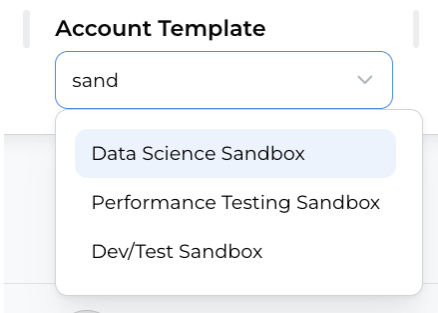


The list of filters will appear.

For example, filter leases having their current cost between \$10 and \$50:

User	Account Template	Status	Costs	Expiry	Event	AWS Account ID	Access
Kevin Johnson kevin@example.com	Dev/Test Sandbox For short-lived development and...	ACTIVE	\$25.30 USD spent so far	in 2 days	—	316728940556	Login to account
Amanda Davis amanda@example.com	Security Audit Environment Run internal security checks or assessments.	ACTIVE	\$45.20 USD spent so far	in 23 days	—	654803297118	Login to account

For fields with finite values (i.e. "Account template"), a searchable dropdown will be displayed:



If you close the Filter menu, but still have some filters applied, an icon will be displayed on the columns being filtered:

User	Account Template ▾	Status	Costs ▾	Expiry	Event	AWS Account ID	Access
Kevin Johnson kevin@example.com	Dev/Test Sandbox For short-lived development and...	ACTIVE	\$25.30 USD spent so far	in 2 days	—	316728940556	Login to account

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